

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Mark A. Kutney, AICP, Development Services Director/797-1101

SUBJECT: RESOLUTION

TITLE OF AGENDA ITEM: A resolution of the Town of Davie, Florida, authorizing the Town Administrator to approve a memorandum of understanding for services with URS Corporation; providing for the Professional Services and fees related to Traffic Engineering Services and Study regarding Nob Hill Road; and providing an effective date.

REPORT IN BRIEF: The State Road 84/Nob Hill Road area is experiencing numerous traffic congestion and operational traffic problems for a variety of reasons; especially the morning and afternoon peak hour periods. On June 6, 2001 Town Council approved URS Corporation to perform Traffic Engineering Services under a continuing service contract. Due to the aforementioned traffic problems, staff is of the opinion that a comprehensive traffic study analysis is necessary to identify solutions for alleviating traffic problems in this area.

PREVIOUS ACTIONS: None

CONCURRENCES: None

FISCAL IMPACT: Total Project Expenses \$21,095.00;
Engineering/Contractual Services; account # 001-0402-515-0306

NOTE: Staff is pursuing some cost sharing options which may reduce the cost to the Town.

RECOMMENDATION(S): Motion to approve

Attachment(s): Resolution, Proposal, Memorandum of Understanding

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE TOWN ADMINISTRATOR TO APPROVE A MEMORANDUM OF UNDERSTANDING FOR SERVICES WITH URS CORPORATION; PROVIDING FOR THE PROFESSIONAL SERVICES AND FEES RELATED TO TRAFFIC ENGINEERING SERVICES AND STUDY REGARDING NOB HILL ROAD; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Town Council has previously approved the selection of URS Corporation to perform Traffic Engineering Services under a “continuing services” contract pursuant to F.S. 287.055 and Resolution R-2001-142; and

WHEREAS, Staff members negotiated a master contract with URS Corporation which establishes hourly rates to be charged for all projects; and

WHEREAS, The Town needs a Traffic Analysis prepared for the Nob Hill Road area between State Road 84 to the North and SW 25th Court to the South due to several severe traffic congestion issues; and

WHEREAS, URS Corporation has submitted the attached scope of services for the Town to authorize the work pursuant to a memorandum of understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie does hereby authorize the Town Administrator to approve a memorandum of understanding with URS Corporation for services derived from the pricing structure of the master agreement and attached scope of services attached hereto and identified as attachment “A”.

SECTION 2. The Town Administrator and Town Attorney are authorized to make and accept non-substantial revisions to the memorandum of understanding.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____ , 2001.



DEVELOPMENT SERVICES DEPARTMENT

Administration 797-1101
Building & Occupational Licensing 797-1111
Code Compliance 797-1121
Engineering 797-1113
Planning & Zoning 797-1103

TOWN OF DAVIE

8591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 (954) 797-1000

MEMORANDUM

DS 10-01-02

TO: Raj Shanmugan, URS
Norman Woliner, URS

THRU: Thomas J. Willi, Town Administrator

FROM: Mark A. Kutney, AICP, Development Services Director *M. A. Kutney*

DATE: October 10, 2001

RE: Memorandum of Understanding - Traffic Study for an area along Nob Hill Road bounded by State Road 84 to the North and Southwest 25th Court to the South.

Staff has reviewed the scope of services provided by URS Corporation dated September 26, 2001 and finds the scope of services acceptable. The documentation is attached to this correspondence as attachment "A". All work shall be conducted in accordance with the aforementioned scope of services and resolution R-01-142 authorizing URS Corporation to provide Traffic Engineering Services on a continuing services contractual basis.

Please be advised that staff is presenting this memorandum of understanding and scope of service and resolution for approval to the Town Council on October 17, 2001. Upon Town Council approval, staff will be contacting you to execute this memorandum of understanding and commence activities on the project consistent with the scope of services.

Additionally, Town staff in cooperation with requests by Mr. Shanmugan have complied information related to the project and will provide to URS upon execution of this memorandum of understanding.

Witness:

Consultant

By

Title

Date:

ATTEST:

Town of Davie, a Florida
Municipal Corporation

Russell Muniz
Town Clerk

Tom Willi
Town Administrator

(Seal)

Date: